Soccer Field and Drainage Repairs

Letters of Interest

The University of North Carolina at Greensboro is seeking letters of interest from qualified professionals for the Soccer Field and Drainage Repairs Project. The 26 year old playing surface and associated features are outdated, beyond their expected lifespan and require some minor grading, field reconstruction, installation of new natural turf and repair, replacement and rework of field drainage and irrigation systems. To view a map of the UNCG campus and locate the buildings included in this project, visit http://www.uncg.edu/online-map/.

Intended Schedule:

March 26th, 2020 – Letters of Interest Due

April 6th, 2020 – Notify Short List Selections for Interviews

April 23rd, 2020 – Shortlist Interviews

Please go to the following website https://facdc.uncg.edu/solicitations/ for further information regarding submission requirements.

The current solicitation is for full design, bidding and construction administration services.

Responses should be no more than 10 sheets of paper (double sided), excluding SF 330 form. Submit one (1) electronic copy and two (2) hard copies of the response in the following format:

Tab 2: Letter of Interest (Cover Letter)
Tab 3: Project Team Organization Chart
   • Adequate staff and proposed design or consultant team and their relevant project experience
Tab 4: Relevant Experience & Other Important Factors
   • Specialized or appropriate expertise in the type of project
   • Past performance on similar projects
   • Current workload and State projects awarded
   • Proposed design approach for the project
   • Recent experience with project costs and schedules
   • Construction administration capabilities
   • Proximity to and familiarity with the area where project is located
   • Record of successfully completed projects without major legal or technical problems
   • Energy Conservation/LEED Experience
Tab 5: Minority Business Participation Plan
* Failure to follow the directions in detail or contacting anyone other than the listed contact may result in a non-responsive proposal.

* The Proposal (Tabs 1-5 above) will be reviewed for firms' qualifications. As a reminder, the SF-330 (Tab 6) is an attachment to the proposal and is viewed as such. It is not a supplement or replacement for the proposal itself and will not be formally reviewed in the same detail as Tabs 1-5.

* On your completed Information Sheet, please include the primary contact person's name and email address which will be used by the University for all future communications.

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**Letters of Interest due by 5:00 p.m. on March 26, 2020.**

Submit Letters of Interest to:

Bill Chatfield, Capital Project Manager  
UNCG Facilities Design & Construction  
Gray Home Management House  
105 Gray Drive  
Greensboro, NC 27412

For driving directions to Gray Home Management House and parking information, visit [Spartan Directions](https://parking.uncg.edu/access/access.htm).

**UNC System Advertisement:**
The budget is $1,078,000 including all design, construction, administrative and miscellaneous costs.  
UNCG Website for project information: [http://facdc.uncg.edu/](http://facdc.uncg.edu/)  
Full design including bidding, construction administration, closeout and 11 month warranty inspection.

**GA Advertisement:**
$1,078,000 Total Project Cost  
[https://www.northcarolina.edu/apps/finance/vendors/opportunities.htm](https://www.northcarolina.edu/apps/finance/vendors/opportunities.htm)  
[https://facdc.uncg.edu/solicitations/](https://facdc.uncg.edu/solicitations/)